

**Right to Information Act, 2005**

**Complaint U/s 18(1)(\*) of RTI Act, 2005**

**Complaint before:**    **A.P. Information Commission**  
                                  **Ground Floor, HACA Bhavan, Hyderabad.**

As I am aggrieved by the decision/non-response of the Public Information Officer, I hereby file this complaint to the A.P. Information Commission.

**1. Details of complainant:**

1.1 Full Name: -----

1.2. Full Address: -----  
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1.3 Phone/Mobile No.\*: -----

1.4 Email ID: -----

*((\* if mobile number is provided, an SMS would be sent indicating the registration no., allotted to your complaint))*

**2. Details of State Public Information Officer (SPIO):**

2.1 Name/Designation: -----

2.2 Full Address: -----  
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2.3 Date of application with the SPIO: -----

2.4 Reply/response of SPIO.

**3. Reasons for this complaint:** -----  
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**4. Relief sought for:** -----  
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**5. Willing to personally appear before the Commission: YES / NO**

**6. Declaration:**

I hereby state that the information and particulars given above are true to the best of my knowledge and belief. I also declare that this matter is not previously filed with this commission nor is it pending with any Court or tribunal or any other authority.

Place: -----

Date: -----

Signature of complainant

(\* Please fill up the relevant sub-clause under Sec.18(1)).

**Check List**

**(Appellant is advised to enclose the following, to process the appeal. Any omission will lead to rejection at the admission stage)**

- 1. Copy of RTI application dated----- with its enclosures.
- 2. Copy of proof of mailing RTI application
- 3. Copy of decision of SPIO dated -----
- 4. DD/IPO/PS/ Court Fee Stamp towards application fees.
- 5. Any Other documents in support of complaint

Place:

Date:

Signature of complainant